

RESOLUTION NO. 22-002

AMENDED AND RESTATED RESOLUTION OF THE
RIVERSIDE COUNTY TRANSPORTATION COMMISSION
ADOPTING AMENDED GUIDELINES FOR THE ADMINISTRATION OF THE
MEASURE A FUNDED COMMUTER INCENTIVE PROJECTS
AS PART OF ITS COMMUTER ASSISTANCE PROGRAM

WHEREAS, in 1988 Riverside County residents approved the original Measure A imposing a 1/2 cent sales tax for transportation purposes within the County of Riverside; and

WHEREAS, on November 5, 2002 the voters of Riverside County approved the extension of Measure A, authorizing the collection of a one-half percent (1/2%) retail transactions and use tax to fund transportation programs and improvements within the County of Riverside, and adopting the Riverside County Transportation Improvement Plan (the “Plan”); and

WHEREAS, the Plan provides that a minimum of \$50 million in revenues generated under Measure A are designated for Western Riverside County commuter assistance efforts designed to encourage single occupant vehicle drivers to carpool, vanpool, buspool, walk, bicycle, telework or use public transit (bus/train) to and from work to reduce congestion during peak rush hour periods; and

WHEREAS, the Riverside County Transportation Commission (“Commission”) has established a Commuter Assistance Program which includes the following commuter incentive subsidies: the \$2/Day Incentive (to be changed to \$5/Day Incentive) and the VanClub Program; and

WHEREAS, the Commission also implements drawings, sweepstakes and similar incentives under the Commuter Assistance Program; and

WHEREAS, the Commission desired to revise the guidelines established under the original Measure A, adopted pursuant to Resolution 03-025; and

WHEREAS, the Commission adopted Resolution No. 21-013, on July 14, 2021, in order to establish current guidelines for the Commuter Incentive Program to help induce ridesharing in the County and to provide a means for fairly allocating limited Measure A revenues to all eligible participants, and to supersede Resolution No. 03-025; and

WHEREAS, following such adoption, the spread of the COVID-19 Delta variant made implementation of the new guidelines impractical and unadvisable, and the Commission delayed implementation of the new guidelines and continued to operate the Commuter Assistance Program under the guidelines set forth in Resolution No. 03-025; and

WHEREAS, the Commission now desires to amend and restate, in its entirety, Resolution No. 21-013 by adopting this Amended and Restated Commuter Assistance Program Resolution,

Resolution No. 22-002 (“Resolution”) in order to make certain changes to the program that were inadvertently not included under Resolution No. 21-013, and to provide the Executive Director with the authority to continue implementing the guidelines set forth under Resolution No. 03-025 until conditions warrant implementation of some or all of the changes to the Commuter Assistance Program.

NOW, THEREFORE, the Riverside County Transportation Commission hereby resolves as follows:

Section 1: Capitalized Terms. Capitalized terms used in this Resolution shall have the meanings as set forth in the Definitions section below.

Section 2: \$5/Day Incentive. The following guidelines are hereby established for the \$5/Day Incentive:

A. A Participating Commuter must be engaged in a Rideshare Arrangement for the purpose of commuting to a place of employment or a teleworking work center. A Rideshare Arrangement specifically excludes taking children to school and/or day care situations.

B. Subject to the limitations set forth elsewhere in this Resolution, the \$5/Day Incentive, which shall be capped at \$125/month per Participating Commuter, shall be provided as follows:

- (1) \$5.00 for each day a Participating Commuter carools in a carpool.
- (2) \$5.00 for each day a Participating Commuter rides in a vanpool.
- (3) \$5.00 for each day a Participating Commuter rides a public bus.
- (4) \$5.00 for each day a Participating Commuter walks or bicycles.
- (5) \$5.00 for each day a Participating Commuter in a hybrid telework arrangement teleworks, subject to paragraph C below.
- (6) \$5.00 for each day a Participating Commuter rides commuter rail.

C. A hybrid telework arrangement means that the Participating Commuter works both remotely from home and on-premises at the Participating Employer’s work site. If the Participating Commuter meets the minimum requirement set forth in (I) below, then the Participating Commuter’s telework days are eligible for the \$5/Day Incentive.

D. All Participating Commuters must live in Western Riverside County for incentives provided under Measure A. If other funding sources are available, the Executive Director may authorize expansion of the \$5/Day Incentive to Participating Commuters in Eastern Riverside County for such time as funding remains available.

E. All Participating Commuters must be employed by a Participating Employer during participation in the \$5/Day Incentive.

F. A Participating Commuter may not have received, within the six months prior to enrollment in \$5/Day Incentive, any Incentive from \$5/Day Incentive or from any Sister Agency

Program. If an applicant received an Incentive from \$5/Day Incentive or from any Sister Agency Program more than six months before submitting an application, the applicant may receive an Incentive under \$5/Day Incentive only if he or she requests an Incentive for a different commute mode from that for which he or she has already received an Incentive. The limitations in this section shall not apply or take effect until six (6) months following the Effective Date of this Resolution, or (ii) implementation of the \$5/Day Incentive, whichever occurs later.

G. The Participating Commuter may not have been in a Rideshare Arrangement during the 90 days prior to enrollment in the \$5/Day Incentive.

H. A Participating Commuter must commute to work on one or more weekdays (i.e.: Monday through Friday) to qualify. An Incentive will also be paid for qualifying weekend work trips as long as the commuter works on weekend days as part of a regular shift that includes at least one weekday.

I. A Participating Commuter must carpool, vanpool, use public bus or commuter rail, walk, or bicycle to a Participating Employer's work site a minimum of five workdays a month to qualify.

J. Participating Commuters may receive an Incentive under the \$5/Day Incentive for no more than three (3) consecutive months. Any calendar month during which a Participating Commuter is enrolled in the \$5/Day Incentive shall be considered a full month of participation in the \$5/Day Incentive. For example, if a Participating Commuter enrolls in the \$5/Day Incentive on the 15th of a month and carpools for five days in that month, that month will be considered a full month for purpose of determining the Participating Commuter's participation in the \$5/Day Incentive.

Section 3: VanClub Program. An ongoing subsidy of up to \$400 monthly, not to exceed 50 percent of the lease cost, shall be paid directly to a Commission authorized leasing company for Vanpools.

A. To qualify the Vanpool must (i) commute more than 30 miles roundtrip each day, (iii) commute 12 or more days each month, and (iv) travel to a workplace in western Riverside County.

B. Eligible Vanpools using electric powered vehicles (EV) may receive an additional subsidy of \$100 monthly.

Section 4: Other Incentives. Any western Riverside County resident participating in a Rideshare Arrangement may participate in any Commuter Assistance Program drawings, sweepstakes or other incentives, provided that the resident meets all qualifications and requirements of the incentive, as approved by the Executive Director and published on the Commission's website. Such incentives may be made available to Eastern Riverside County residents based on the availability of non-Measure A funding sources.

Section 5: Incentives. Incentives shall be paid in the various forms as detailed below. In no event shall cash be provided directly to a Participating Commuter.

A. The Incentive for a Vanpool shall be paid, as a subsidy, directly to a Commission authorized Vanpool leasing company.

B. All other Incentives shall be paid in the form of gift certificates, purchased from private businesses by the Commission, or as discounts or special offers.

Section 6: Definitions. As used in this resolution, the following phrases shall have the following meanings:

A. "Carpool" shall mean two or more persons commuting on a regular basis to and from work by means of a vehicle with a seating arrangement designed to seat less than seven adults, including the driver.

B. "Commuter Incentive Program" refers collectively to Rideshare Incentive, including \$5/Day incentive and VanClub.

C. "Incentive" means gift certificates or a cash payment to a Participating Employer or a Vanpool leasing company provided under this Resolution for the purpose of inducing eligible commuters to join Rideshare Arrangements or otherwise participate in the Commuter Incentive Program or other comparable project.

D. "Participating Commuter" means a commuter currently participating in the Commuter Incentive Program.

E. "Participating Employer" shall mean any employer, which has executed an acknowledgement with the Commission for participation in the Commuter Incentive Program.

F. "Rideshare Arrangement" shall mean the transportation of two or more working adults in a motor vehicle or by rail where that transportation is incidental to another purpose of the driver. The term includes ridesharing arrangements known as carpools, vanpools and buspools as well as utilizing public bus and commuter rail services. In addition, persons walking or bicycling or shall also be deemed to be participants in a Rideshare Arrangement. "Buspool" means sixteen or more persons commuting on a regular basis to and from work by means of a vehicle with a seating arrangement designed to carry more than fifteen adult passengers.

H. "Sister Agency" shall mean another public transportation agency within Southern California.

I. "Vanpool" is defined as five or more persons commuting on a regular basis to and from work by means of a vehicle with seating arrangements designed to carry seven to fifteen adults, including the driver.

J. "Western Riverside County" shall have the same meaning as in the Measure A Expenditure Plan approved by the voters in November 2002.

Section 7: Executive Director Authority. The Executive Director of the Commission is hereby authorized:

A. To take those steps necessary and proper to implement the Commuter Incentive Program including, but not limited to, providing promotional materials to Commuter Assistance Program participants.

B. To establish, in her discretion, additional rules and regulations for the Commuter Incentive Program.

C. To prescribe in writing qualification requirements and incentives for the Commuter Incentive Program which differ from those established in this Resolution, and to amend or suspend implementation of the requirements set forth in this Resolution for VanClub, as reasonably necessary to successfully implement the VanClub program.

D. To delay implementation of all or any part of this Resolution in response to the COVID-19 pandemic where such action is in the best interest of the Commission. In such case, and notwithstanding any other provision of this Resolution, the Commuter Assistance Program guidelines set forth in Resolution No. 03-025 shall continue to apply prior to implementation of the guidelines set forth under this Resolution.

Section 8: Resolution No. 03-025. Except as expressly set forth herein, Resolution No. 03-025 is hereby superseded and repealed.

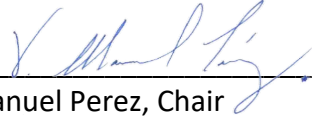
Section 9. Effect of Resolution. This Resolution shall amend, restate and supersede, in its entirety, Resolution No. 21-013, adopted July 14, 2021. In adopting this Resolution, the Commission ratifies the prior delay in implementation of the new Commuter Assistance Program guidelines set forth under Resolution No. 21-013, and ratifies any implementation of the changes to Resolution No. 21-013 made by this Resolution prior to the effective date hereof.

Section 10: Incorporation of Recitals. The Recitals set forth above are true and correct and are incorporated by reference as if fully set forth herein.

Section 11: Effective Date. This Resolution shall be effective immediately upon adoption.

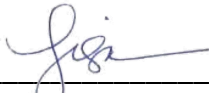
APPROVED AND ADOPTED this 12th day of January, 2022.

**SIGNATURE PAGE
TO
AMENDED AND RESTATED RESOLUTION NO. 22-002**



V. Manuel Perez, Chair
Riverside County Transportation Commission

ATTEST:



Lisa Mobley
Clerk of the Board